

## Harper Archer Elementary School

Date: 10 – 01 - 2024

Time: 5:00 PM

Location: zoom

- I. Call to order: 5:07 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Crystal January	present
Parent/Guardian	April Waits	present
Parent/Guardian	Janein Collins	absent
Parent/Guardian	Bernikka Elder	present
Instructional Staff	Tabetha Barker	present
Instructional Staff	MedaLana Smith	present
Instructional Staff	Narissa George	absent/present
Community Member	(Cynthia Culbreath)	present
Community Member	Kwame Abernathy	present
Swing Seat		
Student (High Schools)		

Quorum Established: [Yes]

### III. Action Items (add items as needed)

- a. **Approval of Agenda:** Motion made by: Elder ; Seconded by: [Abernathy](#)  
 Members Approving: Waits, Elder, Culbreath, Abernathy, Barker, Smith  
 Members Opposing:  
 Members Abstaining:  
 Motion [Passes/Fails]
- b. **Approval of Previous Minutes:** List amendments to the minutes: Add Cynthia Culbreath to the roll  
 Motion made by: Waits; Seconded by: [Abernathy](#)  
 Members Approving: Waits, Elder, Culbreath, Abernathy, Barker, Smith  
 Members Opposing:  
 Members Abstaining:  
 Motion [Passes/Fails]

- c. **Action Item 1: Secretary vacancy Motion: Barker nominated Elder. Elder accepted the nomination.**  
Motion made by: [Barker](#); Seconded by: [Elder](#)  
**Members Approving:** Waits, Elder, Culbreath, Abernathy, Barker, Smith  
**Members Opposing:**  
**Members Abstaining:**  
**Motion** [\[Passes/Fails\]](#)
  - d. **Action Item 2: Optional school uniform Motion: Maintain or explore an optional uniform**  
Motion made by: [Waits](#) Seconded by: [Abernathy](#)  
**Members Approving:** Waits, Elder, Culbreath, Abernathy, George  
**Members Opposing:** Smith  
**Members Abstaining:** Barker  
**Motion** [\[Passes/Fails\]](#)
  - e. **Action Item 2: School Uniform Advisory Committee Motion: Approve the committee**  
Motion made by: [Waits](#) Seconded by: [Culbreath](#)  
**Members Approving:** Waits, Elder, Culbreath, Abernathy, Barker, Smith, George  
**Members Opposing:**  
**Members Abstaining:**  
**Motion** [\[Passes/Fails\]](#)
- IV. Discussion Items** *(add items as needed)*
- a. **Discussion Item 1:** School Uniform Advisory Committee: George, Waits, Abernathy, House leaders, 3 students per grade, February 11, 2025 decision date
  - b. **Discussion Item 2:** [Add description of discussion item and brief summary of the discussion]
- V. Information Items** *(add items as needed)*
- a. **Principal's Report** Smart Goals for Literacy, Numeracy, and WCI (attendance and SEL); Strategic Plan 2021 – 2025; Continuous Improvement Plan; Spring Map Data – decline in beginning level students; Fall MAP data; GMAS data; more leadership and enrichment with literacy; HAES purchased a writing curriculum and implemented it in August, Timeline for GO Team;
  - b. **Information Item 2** We met our enrollment projection, so leveling was not required; \$104,889 budget adjustment for security grant, supplies, overtime, and substitutes
- VI. Announcements** 5<sup>th</sup> and 4<sup>th</sup> grade students will be campaigning for President and VP; Election is November 8<sup>th</sup>. Inauguration in January; Reports Cards soon

## VII. Adjournment

Motion made by: Waits; Seconded by: Elder

Members Approving: Waits, Elder, Culbreath, Abernathy, Barker, Smith, George

Members Opposing:

Members Abstaining:

Motion [Passes/Fails]

**ADJOURNED AT 6:25 PM**

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**Minutes Taken By:** MedaLana Smith

**Position:** Vice Chair (Interim Secretary)

**Date Approved:** December 3, 2024